



CHULA VISTA ELEMENTARY SCHOOL DISTRICT  
District Advisory Council (DAC)  
District English Learner Advisory Committee (DELAC)

Friday, November 13, 2020  
9:00-10:30 a.m.  
Virtual By-Laws Committee Meeting

MINUTES

1. **CALL TO ORDER/INTRODUCTION** – Chairperson Matthew Baker called the meeting to order at 9:16 a.m. Roll call will be handled by the participant list on Teams.
2. **ROLL CALL/QUORUM** – Quorum need not be established, as the composition of the By-Laws Committee is five DAC/DELAC members.
3. **ROLES: FACILITATOR, TIMER, MEETING CHAT MODERATOR, NOTE-TAKER** – No roles were assigned during this meeting.
4. **APPROVAL OF AGENDA** – Mr. Baker called for a motion to approve the agenda with flexibility. Mr. Baker made a first motion to approve the agenda with flexibility and Paola Granados second the motion. *MOTION PASSED.*
5. **PUBLIC/ORAL COMMUNICATIONS** – Angelica Maldonado shared an event is scheduled on November 17, 2020, at 6 p.m. by local author and Hedenkamp parent, Arlene Pellicane. The presentation is titled, Balancing Screen Time with Your Kids. Please share this event on your social media or any other platform with other parents.
6. **NEW BUSINESS:**
  - A. **Review of By-Laws Articles 3B-5** – Mr. Baker led a review of Articles 3B through 3E. Suggested revisions to the By-Laws is included as Attachment 1.
7. **DISTRICT COMMUNICATIONS** – Patricia Pimentel, will send reference from the California Department of Education to committee members.
8. **BY-LAWS COMMITTEE CHAIRPERSON’S REPORT** – Mr. Baker had no new information to share.
9. **ADJOURNMENT** – The meeting was adjourned at 11:00 a.m.

Matthew Baker  
By-Laws Committee Chairperson

Patricia Pimentel  
Recording Secretary