



CHULA VISTA ELEMENTARY SCHOOL DISTRICT
District Advisory Council (DAC)
District English Learner Advisory Committee (DELAC)
Education Service & Support Center

TUESDAY, NOVEMBER 3, 2020
VIRTUAL EXECUTIVE BOARD SPECIAL MEETING
12:00-2:00 P.M.

MINUTES

- 1. CALL TO ORDER/INTRODUCTION** – DELAC Chairperson, Paola Granados, called the meeting to order at 3:09 p.m.
- 2. ROLL CALL** – Quorum was established.
- 3. APPROVAL OF AGENDA** – DAC Chairperson, Jaqueline Gonzalez, motioned to amend the November 3, Special Meeting Agenda to remove Item 4, Approval of Minutes and was seconded by DAC Past Chairperson, Marina Beltran. *MOTION PASSED.*
- 4. APPROVAL OF MINUTES** – Item 4 removed from agenda due to no minutes.
- 5. NEW BUSINESS** –
 - A. Parent Training Session, November 17, 2020 – District Parent Liaison, Angelica Maldonado, shared Family Engagement topics she plans to present at the November 17 Parent Training workshop set for 11 a.m.
 - B. Welcome Packet for English Learner Families – Ex Officio Patricia Pimentel shared that she reviewed the content of an ELAC Welcome Packet and found that there were some information missing related to students identified as an English Learner (EL) student especially related to instruction. Ms. Pimentel recommended creating short instruction videos for EL parents that can be posted on the District’s DAC/DELAC webpage, the English Learner webpage, and the Distance Learning Support webpage. These videos can also be shared on DAC and DELAC’s Facebook social media and with school principals to communicate with their respective EL families through School Messenger, their school site’s webpage for ELAC parents, or through their ELAC group social media. Ms. Pimentel added these videos can be broken down into several short instructional modules, which parents can view at their leisure.

Ms. Granados commented she would like the videos to showcase from the beginning regarding the EL process – from the Home Language Survey and how to correctly complete it. Ms. Granados inquired if parents are still receiving the EL classification letters. Ms. Pimentel has confirmed the letters for students already identified as an EL student had already been mailed out. For those children who are now being tested and based on their English language proficiency test, those letters are sent out by the school site as each child is tested.

Ex Officio Marissa Allan suggested that if providing the link or QR code it may be best to provide a sample to the principals so that they can personalize their school newsletter or video.

C. Parent Resource Binder Training Dates – Ms. Pimentel informed the resources for the binder training workshop is being updated and suggested meeting prior to the workshop to review the resources and the talking points. The Executive Board agreed to host two virtual binder training workshops on Monday, November 30 from 2:00-3:30 p.m. and 6:00-7:30 p.m. Future parent training dates will be determined after the November 30 workshop.

6. **DISTRICT COMMUNICATIONS** – Ms. Pimentel informed the CABE Chapter 65 South County will be holding a virtual CABE Mini-Conference on Saturday, December 12 from 9 a.m. until 12 noon. Cost to attend is \$50 per person. If interested in attending, please let her know or contact Claire De Soto to complete registrations. School sites will be responsible for handling registrations for their parent representatives.

Ms. Maldonado reminded the Board of the second installment of Art of Inclusive Communication Training set for Wednesday, November 4 from 2:00 to 4:00 p.m. Ms. Maldonado will also be providing information on a presentation regarding Managing Screen Time.

7. **PUBLIC/ORAL COMMUNICATION** – None.

8. **CHAIRPERSONS’ REPORT** – DAC Chairperson Ms. Jaqueline Gonzalez mentioned that a DAC/DELAC parent asked information regarding additional food distribution. Ms. Maldonado mentioned that at the next DAC/DELAC meeting she will spend additional time to share the parent resources flyer with members, which includes valuable information from South Bay Community Services (SBCS) and the Chula Vista Community Collaborative.

9. **ADJOURNMENT** – DAC Chairperson Jaqueline Gonzalez adjourned the meeting at 4:18 p.m.

Jaqueline Gonzalez
DAC Chairperson

Paola Granados
DELAC Chairperson

Claire De Soto
Recording Secretary