



CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST J STREET • CHULA VISTA, CALIFORNIA 91910 • 619 425-9600

EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

District Advisory Council (DAC)
District English Learner Advisory Committee (DELAC)
Executive Committee Board Virtual Planning Meeting

MINUTES

October 16, 2020

9:00 a.m.

1. **CALL TO ORDER/INTRODUCTION** – DAC Chairperson, Jaqueline Gonzalez, called the meeting to order at 9:02 a.m. and welcomed everyone.
2. **ROLL CALL/QUORUM CHECK** – Quorum was established.
3. **APPROVAL OF AGENDA** – A motion to approve the October 16 agenda was motioned by Paola Granados, DELAC Chairperson, and seconded by Marina Beltran, DAC Past Chairperson. *MOTION PASSED.*
4. **APPROVAL OF MINUTES** – A motion to approve the minutes of the September 18, 2020, Executive Committee Board Planning Meeting was motioned by Marina Beltran, DAC Past Chairperson, and seconded by Paola Granados, DELAC Chairperson. *MOTION PASSED.*
5. **NEW BUSINESS** –
 - A. **DEBRIEF OF OCTOBER 13, 2020, DAC/DELAC MEETING** – The Executive Committee Board reviewed and discussed the October 13 meeting. Concerns regarding confusion with the Teams link to join the meeting, the lack of quorum, and SchoolMessenger email notifications were addressed and how best to ensure the November meeting is successful. Although the General Meeting was adjourned due to lack of quorum then reopened as a Community Forum, it was concurred that it was great to see parents try to get more engaged through the Chat Room and that parents were interested and volunteered for the By-Laws Committee. DELAC Chairperson, Paola Granados, added that more is needed from the Administrators during the Administrators Report and that we (the Board) still have a lot of work to do. Marissa Allan, Ex Officio and Vista Square Principal, provided feedback regarding the virtual meeting and recommended establishing quorum after the Superintendent's Report or perhaps after the Chairpersons' Report. Ms. Beltran shared that a parent posted on Facebook that they (the parent) waited 40 minutes to join the Teams meeting and was concerned if others also experienced that same issue.

BOARD OF EDUCATION

LESLIE RAY BUNKER ♦ ARMANDO FARIÁS ♦ LAURIE K. HUMPHREY ♦ EDUARDO REYES, Ed.D. ♦ FRANCISCO TAMAYO

SUPERINTENDENT

FRANCISCO ESCOBEDO, Ed.D.

Further conversation ensued regarding attendance/establishing quorum and best possible way or ways to streamline joining the virtual meeting. DELAC Past Chairperson, Arianna Gonzalez, stated her concern regarding quorum and not being able to hold elections to fill the vacant positions. Ms. Patricia Pimentel, LDISS Coordinator and Ex Officio, explained that there were some challenges with SchoolMessenger notifications and reassured the Board that a SchoolMessenger test notification will be done the following week to ensure the notification is sent without any issues.

The Board commended Ms. Granados with engaging the parents while allowing for Dr. Escobedo a few more minutes until he could address the Committee.

- B. **PLAN NOVEMBER 17, 2020, MEETING** – The Executive Committee Board reviewed and finalized the agenda for the November 17, 2020, virtual meeting. The Board approved to move quorum after the Superintendent’s and District Administrators’ Reports to allow time to verify attendance and establishing quorum.
- C. **PARENT TRAINING SESSION SURVEY RESULTS** – Ms. Pimentel reviewed the results of the 2020-21 Parent Training Sessions survey that went out via SchoolMessenger. Five options were proposed regarding the parent training session. Of the responses, participants selected to continue the parent training session at the same time, at 11 a.m. before the regular DAC/DELAC meeting. The second highest option selected was the following Tuesday after the DAC/DELAC meeting at 5 p.m. The survey was conducted to better assist and accommodate parents who may have difficulty attending the trainings and/or meetings.
- D. **PARENT ENGAGEMENT BUDGET** –Ms. Pimentel shared that District staff plans to review its Federal Title I, II, III, and IV Programs in the next couple weeks. District staff will be reviewing and updating the 2019 Federal Addendum for these Federal Title programs and establishing a timeline when these revisions will be made, such as changes to additional services, actions, including funding/budgeting amounts. Ms. Pimentel shared the various services that fall under Title III and of the District’s goal to provide professional learning/training opportunities to parents of English Learners. The District has a tentative budget of \$2,500 for parent resources for professional learning and for virtual conferences. Ms. Granados inquired how can DAC/DELAC use these funds for parent participation, to train parents to learn their role as parent leaders. To further discuss the subject of parent participation/training, it was suggested to table this topic to the next Executive Committee Board meeting, which will take place on Monday, October 26 at 9 a.m.
- E. **UPDATE ON FAMILY ENGAGEMENT** – District Parent Liaison, Angelica Maldonado, explained her role and what she has been doing out on the field in-between meetings. Ms. Maldonado reported that in collaboration with Ms. Pimentel and several school sites, have created an ELAC Toolkit, which she has shared with all school administrators including their school secretaries. Ms. Maldonado added that she will be holding a Districtwide Family Engagement 101 forum in the near future and will inform the Board of that date. The Board thanked Ms. Maldonado for her report and acknowledged her hard work and efforts to engage parent participation at the school sites.

- F. **SCHOOL REPRESENTATIVES/ALTERNATES STATUS UPDATE** – Ms. Maldonado reported that parent representatives are updated continuously as the school sites submit their parent representative form as the schools are starting to conduct their site elections for the 2020-21 school year.
6. **DISTRICT COMMUNICATIONS** – Ms. Pimentel shared with the Board the final participant list for the October 13 DAC/DELAC meeting. The sign-in sheet showed that there were 49 parent representatives and alternates who attended the meeting. Although the number of participants reached the number needed for a quorum, the confirmation of the number of participants was not established until after 2 p.m. Ms. Maldonado stated that she will aim to have available the monthly resource calendar for the next meeting. Ms. Pimentel announced that parent representatives have submitted their name, volunteering to be a part of the By-Laws Committee. The first meeting is set for Friday, October 30 at 9 a.m.
7. **PUBLIC/ORAL COMMUNICATIONS** – Ms. Beltran shared what she learned at the October 14 Board of Education meeting adding that Multi-Tiered System of Supports (MTSS) is still happening and that social emotional support is provided for our students and parents and feels that this would be a great resource to share with our DAC/DELAC members in support of our students and parents. Ms. Beltran also shared her concern regarding Assistant Superintendent for Instruction, Dr. Gloria Ciriza’s report on Early Literacy Assessment and Instruction Resources and the alarming numbers for second and third grade students are below grade level for reading and how the Board can support our struggling students and parents with resources. Ms. Beltran has also offered her assistance to Ms. Maldonado regarding parent outreach.
- Mr. David Bame, Salt Creek parent, complimented the Board members and support staff. Mr. Bame also shared information he received at the October 14 Board of Education meeting. Mr. Bame mentioned that Assistant Superintendent for Innovation, Dr. Matthew Tessier, presented the Learning Continuity and Attendance Plan (LCP) based on the latest recommendations from the County (San Diego County Office of Education) on the LCP and how the District plans to measure the asynchronous minutes, which is likely a big issue among our parents. Mr. Bame suggested that perhaps DAC/DELAC should explore what the District plans to do with regard to the LCP and the asynchronous minutes and what data is available. Mr. Bame also supported DELAC Chairperson, Paola Granados’ idea of finding ways to train and empower our DAC/DELAC parents. Mr. Bame thanked the Board and acknowledged the Board’s efforts and hard work.
8. **CHAIRPERSON’S REPORT** – None.
9. **ADJOURNMENT** – DAC Chairperson, Jaqueline Gonzalez, adjourned the meeting at 11:30 a.m.

Jaqueline Gonzalez
DAC Chairperson

Paola Granados
DELAC Chairperson

Claire De Soto
Recording Secretary