



CHULA VISTA ELEMENTARY SCHOOL DISTRICT
District Advisory Council (DAC)
District English Learner Advisory Committee (DELAC)
Education Service & Support Center

FRIDAY, JANUARY 15, 2021
VIRTUAL EXECUTIVE BOARD PLANNING MEETING
9:00-11:00 A.M.

MINUTES

1. CALL TO ORDER/INTRODUCTION

DAC Chairperson, Jaqueline Gonzalez, called the meeting to order at 9:02 a.m. and welcomed the Executive Board members

2. ROLL CALL – Quorum was established.

Members present:

Jaqueline Gonzalez, DAC Chairperson
Matthew Baker, DAC Vice Chairperson
Marina Beltran, DAC Past Chairperson
Tiffany Gonzalez, DAC Board Member

Paola Granados, DELAC Chairperson
Anita Wende, DELAC Vice Chairperson
Arianna Gonzalez, DELAC Past Chairperson

Members absent:

Pedro Carrillo, DELAC Board Member

District Staff present:

Marissa Allan, Principal
Laura Casas, District Interpreter
Maria (Mayela) Couturier, District Interpreter

Gloria Ciriza, Ed. D., Assistant Supt. for Instruction
Angelica Maldonado, Parent Engagement Liaison
Patricia Pimentel, Coordinator

Others present:

David Bame, Parent

3. APPROVAL OF AGENDA (Action)

Motion: BAKER Second: GONZALEZ, T. Vote: UNANIMOUS

Marina Beltran requested to amend Item 5.C., Parent Training Dates, as an Action item. The Executive Board agreed to amend Item 5.C., Parent Training Dates as an Action item on the January 15, 2021, Planning Meeting Agenda.

4. APPROVAL OF MINUTES (Action)

Motion: BAKER Second: GONZALEZ, T. Vote: UNANIMOUS

5. NEW BUSINESS (Information)

A. *Debrief January 12 Meeting*

The Executive Board all agreed that the new procedure to establish quorum was great, especially with having site principals involved with confirming attendance of their site representatives. The introduction of new Executive Board members using Flipgrid was also amazing. Timing of the agenda items was efficient and provided parents with more time to engage at the meeting.

The following concerns were discussed:

Teams Meeting: There was concern about a few comments made in the chat about parent representatives not being able to join the meeting, hear the meeting, or add to the chat. Patricia Pimentel responded that she has contacted the IT department regarding these issues. Arianna Gonzalez inquired if parents are able to sign on as guests, which Jaqueline Gonzalez confirmed it can be done. Ms. Arianna Gonzalez suggested if perhaps this information could be shared with parents who join the meetings logged in on their child/student's devices.

Public/Oral Communications: Marissa Allan suggested the Executive Board consider that public remarks be submitted by a certain time and read aloud during Public/Oral Communications. Ms. Pimentel shared that Ms. Allan's suggestion was also brought up during a staff debriefing after the January 12 meeting.

B. *Plan February 9, 2021, Meeting*

Ms. Pimentel, along with the Executive Board, drafted the agenda for the February 9, 2021, DAC/DELAC General Meeting. Scheduling presentations of DAC and DELAC Legal Requirements before the end of the 2020-2021 school year was discussed and planned out through June 2021. It was agreed that it would be feasible to conduct two presentations per meeting.

Ms. Pimentel shared that during a staff debriefing of the January 12 meeting it was suggested that comments/questions should be submitted via an electronic submission for Public/Oral Communications rather than to have parent representatives address the Committee in an impromptu manner.

1) School Introductions

Ms. Pimentel made mention of Dr. Gloria Ciriza's inquiry if the Executive Board will consider reviving School Introductions at future meetings even though we are halfway through the school year and will not be able to schedule all the schools.

In response, Ms. Allan recommended that before solidifying a decision, the Executive Board should gather principal input/feedback on what they (the principals) would like to share in their reports to DAC/DELAC. Ms. Allan also recommended the use of Flipgrid for principals to record a rehearsed presentation and added that a recording time can be preset so that the presentation does not go over an allotted timeframe.

Salt Creek parent and guest, David Bame, voiced that it would probably be best to consider a principal cohort approach, with a couple principals presenting on best practices particularly in a distance learning environment, and to consider the pluses/minuses of asking parents to participate.

C. Parent Training Session Dates (amended as an Action item)

Ms. Pimentel shared the results of the Parent Needs Assessment survey which parents have prioritized on the training/workshop topics. Ms. Pimentel reminded that parent training sessions were generally scheduled at 11 a.m. prior to the General Meeting and that there are only five DAC/DELAC meetings remaining in the 2020-2021 school year.

A parent training to address Priority #1, How to Practice Social-Emotional Learning at Home, is set to be presented at 11 a.m. on February 9 prior to the General Meeting. The parent training will be performed by the District's MTSS Coordinator, Mrs. Elizabeth Gianulis.

As a note, Priority #4, How to Improve Cyber Safety at Home, was completed on January 12 under the workshop title, Internet Safety for Parents. The workshop was presented by Ms. Cheryl Sueing-Jones, Community Partnership Prosecutor with the San Diego County District Attorney's Office. Ms. Pimentel informed a recording of the Internet Safety for Parents workshop is available for viewing on the District's website further mentioning Dr. Escobedo had included information and the link to the parent training recording in his message to the school community. Read CVESD's January 2021 Newsletter, Message from the Superintendent [here](#). View the recorded Internet Safety for Parents [here](#).

Ms. Pimentel added that the goal for these parent trainings is to have them recorded so that they are available for our parents/school community to view at their convenience, especially if parents are unable to attend the parent training.

Ms. Beltran motioned to move forward with two evening parent trainings per month for the duration of the school year in order to fulfill the Parent Needs Assessment. Matthew Baker seconded the motion. There was no further discussion from the Executive Board regarding Ms. Beltran's motion. With no further discussion on Ms. Beltran's motion, Ms. Gonzalez presented to the Executive Board to approve conducting two one-hour evening parent training sessions per month.

Motion: BELTRAN Second: BAKER Vote: UNANIMOUS

D. Binder Training Dates

Angelica Maldonado shared that she has been contacted by school sites inquiring about future binder training dates. Ms. Pimentel suggested that binder trainings also be recorded so that parents can review at their convenience. Discussion regarding best way to produce recordings of the binder trainings in English and Spanish formats will be discussed further at a later meeting. Paola Granados shared that she would like to have these recorded sessions with an audience as it is the Questions & Answers dialogue at the end of the session is what enriches these workshops.

Ms. Maldonado informed that she has in her possession the Parent Resource binder from the school sites and requested guidance with regard to distribution and handling. Ms. Pimentel informed the binder is technically meant to be passed on to the school site's next DAC and/or DELAC representative.

An Executive Board Special Meeting to further discuss parent binder training dates and other binder training components is set for Wednesday, January 27 from 3:00-4:00 p.m.

E. *By-Laws Update*

Matthew Baker presented an update on the DAC/DELAC By-Laws. Ms. Pimentel mentioned the By-Laws Committee will need to meet once more to finalize the By-Laws before it is presented to the DAC/DELAC Committee for approval and adoption.

A By-Laws Committee meeting is set for Friday, January 22 from 9:00-11:00 a.m.

6. DISTRICT COMMUNICATIONS

Ms. Pimentel shared information regarding an upcoming workshop, San Diego Dual Language Virtual Conference, scheduled for January 29-30, 2021, from 8:30 a.m. to 3:30 p.m. The event will focus on Social Justice, Biliteracy, and Multilingualism for All, and is free to parents and students. Interested Executive Board members can register with the San Diego County Office of Education by visiting their website via the following link, [Multilingual Education and Global Achievement \(k12oms.org\)](http://Multilingual Education and Global Achievement (k12oms.org)). Ms. Pimentel will also email the flyer and information to the Executive Board.

7. PUBLIC/ORAL COMMUNICATION

Ms. Beltran wanted to highlight that Dr. Matthew Tessier is seeking parent input regarding the LCAP and added this would be a great way for DAC/DELAC parents to participate. As DAC/DELAC is an advisory committee to the District, would like to continue with the Superintendent’s Parent Leadership meetings as well as being continually informed by the District of what is happening with our students and what can be done to assist them (the students).

8. CHAIRPERSONS’ REPORT

None.

9. ADJOURNMENT

DAC Chairperson Jaqueline Gonzalez adjourned the meeting at 11:00 a.m.

Jaqueline Gonzalez

DAC Chairperson

Paola Granados

DELAC Chairperson

Claire De Soto

Recording Secretary