

Business and Noninstructional Operations

**EQUIPMENT**

School equipment may be used by staff members and/or students only for school-related tasks. District equipment may not be used for personal reasons.

The Superintendent/designee shall ensure that all employees understand that personal use of District property is prohibited and that violation may be cause for disciplinary action.

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*  
*(cf. 5144 - Discipline)*

When school equipment is not being used by students or staff, school-connected organizations may be granted reasonable use of the equipment for school-related matters as long as it does not interfere with the use by students or employees or otherwise disrupt District operations.

*(cf. 1230 - School-Connected Organizations)*  
*(cf. 1330 - Use of School Facilities)*

Legal Reference:

EDUCATION CODE  
35160 Authority of governing boards

Policy  
Adopted: 11/13/90  
Revised: 08/14/19

CHULA VISTA ELEMENTARY SCHOOL DISTRICT  
Chula Vista, California