



CHULA VISTA ELEMENTARY SCHOOL DISTRICT

Minutes of the Regular Meeting of the District Advisory Council (DAC) District English Learner Advisory Committee (DELAC)

Education Service and Support Center - Room C
84 East J Street, Chula Vista, CA 91910
October 30, 2018
12:00 p.m.-2:00 p.m.

1. **CALL TO ORDER/INTRODUCTION** - DELAC Chairperson, Elena Marquez, called the meeting to order at 12:05 p.m. and welcomed everyone. Before the meeting started, she reviewed the "Ground Rules" as the protocol for conducting these meetings.
2. **SCHOOL PRESENTATIONS** - The following schools gave a brief overview of their programs: Clear View, Cook, Discovery, EastLake, and Feaster Charter.
3. **QUORUM CHECK** - A quorum was established.
4. **APPROVAL OF AGENDA** - DELAC Chairperson, Elena Marquez, asked for approval of the agenda with an amendment to add DELAC Board Member, Guillermo Morales, on Item #8. **Vanessa Alvarez/Rice Elementary School** made a motion to approve agenda. **Amber Roehm, Halecrest Elementary School**, seconded the motion. Motion passed.
5. **APPROVAL OF MINUTES** - DELAC Chairperson, Elena Marquez, asked for approval of September minutes. **Vanessa Alvarez, Rice Elementary School**, made a motion to approve minutes. **Arianna Gonzalez, Veterans Elementary School**, seconded the motion. Motion passed.
6. **SUPERINTENDENT'S REPORT** - Dr. Escobedo announced that CVESD is receiving the California School Board Association (CSBA) Golden Bell award at the end of November for the District's LCAP process. Dr. Escobedo congratulated everyone for this award and said the award was achieved due to everyone's outstanding work. Dr. Escobedo also shared a quick Red Ribbon Week promotional video on the message from Judge Enrique Camarena honoring his father's death and encouraging CVESD students to live drug-free lives. *More than 30 years after his father's tragic death, Judge Camarena carries on the Red Ribbon Week tradition that emerged from his family's pain.* Red Ribbon Week is the National Family Partnership's Anti-Drug Campaign held during the month of October. It is the oldest and largest drug prevention program in the nation, reaching millions of young people. This year's theme is *"Life is Your Journey, Travel Drug Free."*
7. **DISTRICT ADMINISTRATORS** – Dr. Jeffrey Thiel, Assistant Superintendent of Human Resources, welcomed Ms. Bree Watson as the new Principal at Loma Verde. Ms. Watson was the former Associate Principal at Olympic View.

Dr. Matthew Tessier, Assistant Superintendent of Innovation and Instruction, reported on the District's results of the 2017-18 California Assessment of Student Progress and Performance (CAASPP). In addition, Dr. Tessier reported CVESD's percentage of students who met or exceeded standards in each of the assessments. Dr. Tessier also showed the District's performance on various comparisons with the County, local Districts, and other states who participate on the Smarter Balanced Assessment Consortium (SBAC).

Keith Malcom, Executive Director of Language and Instruction, mentioned that his staff is working on identifying students who will be reclassified as Fluent English Proficient (RFEP). The list will be completed by November 9. Mr. Malcom said a letter will be sent out soon to notify parents if their child is a candidate for reclassification. Mr. Malcom mentioned that this year's Mini-CABE conference will be held at Otay Ranch High School on Saturday, November 3 and encouraged everyone to attend.

8. **CHAIRPERSONS' REPORTS** – Leyna Butcher, DAC Board Member, reviewed the handout, *"Creating Parent Engagement Opportunities,"* on how parents can be more involved at their children's school site. Ms. Butcher went over the five-parent engagement categories listed on the handout: communication, events at school, incentives, volunteer opportunities and parent networking. Ms. Butcher encouraged parents to share the list with their principal to put it into practice at their school sites.

Marina Beltran, DAC Vice-Chairperson, mentioned that she will posting DAC/DELAC events and/or information twice a week on the Facebook page "[chulavistaelementary.DACDELAC](https://www.facebook.com/chulavistaelementary.DACDELAC)" and encouraged parents to contact her if interested in uploading any event information.

Guillermo Morales, DELAC Board Member, reported on the Fourth Annual Parent Academy. Mr. Morales thanked everyone who attended the parent academy. He said he really enjoyed and learned from the wide variety of workshops, especially one in particular, *"The Benefits of Practicing Gratitude."* "We need to practice gratitude every single day with our parents, children, teachers, and principals," he said. He said that he enjoyed seeing so many parents engaging with other school parents. Mr. Morales highly encouraged everyone to participate next year at the Fifth Annual Parent Academy.

9. **RECLASSIFICATION** – Patricia Pimentel, Coordinator, Language and Instruction Services and Support gave an overview presentation on Reclassification: Fluent English Proficient. Ms. Pimentel explained the reclassification criteria (*English Language Proficiency Academic*

Achievement, Teacher Evaluation, and Parent Opinion), timeline for reclassification; and the steps after reclassification. Ms. Pimentel shared that parents will be notified by school sites, if their child is a candidate for reclassification and that special attention will be placed on 6th graders to reclassify them before they leave to middle school. Ms. Pimentel said once a child is reclassified, the child will no longer take the ELPAC and the child's progress will be monitored for four years.

10. **BUDGET REPORT** – Mr. Oscar Esquivel, Deputy Superintendent, presented a report on the District and School Site Budgeting. Mr. Esquivel reported on several portions of the finances, such as a summary of the District's Fiscal Responsibilities; 2018-19 General Fund Budget summary; detailed unrestricted revenues, expenditures, and contribution changes; a multiyear projection 2017-18 through 2020-21. He also reported on the District's financial challenges and items such as student enrollment (K-6), retirement (CalSTRS and CalPERS) and special education costs. For additional information on the District Budget Report, Mr. Esquivel referred parents to the following link:

<https://chulavista.ss12.sharpschool.com/cms/One.aspx?portalId=412034&pageId=1610586>

11. **BY-LAWS AMENDMENTS** –David Bame, DAC Chairperson, explained the purpose of having By-Laws at DAC/DELAC meetings. Mr. Bame commented that the By-Laws have not been revised for four years and invited parents to be part of the By-Laws committee in order to assist on new updates. Mr. Bame added that the By-Laws committee will be meeting on the following dates: November 8, 12-2:00 p.m. in Room A; December 10, 2018, 8-10:00 a.m. in Room D; and January 15, 2019, 9-11 a.m. in Room D. Mr. Bame mentioned that the proposed changes and revisions will be presented for discussion at the January or February meetings and parents will be able to approve the By-Laws by voting during the meeting in March 2019.
12. **DISTRICT COMMUNICATIONS** – Mr. Malcom introduced Student, Family, Community and Instruction Executive Director, Lisa Parker, who provided feedback on the Fourth Annual Parent Academy. Ms. Parker believes the academy was a huge success especially with the collaboration of wonderful CVESD central office staff, volunteers, principals, and associate principals. "We are so grateful and thankful for Marissa Allan, Principal at Vista Square, and her staff for a warm welcoming and hosting the academy at her school site," said Ms. Parker. The academy consisted of a series of 19 workshops and 230 parents in attendance. Ms. Parker added that interpretation and translation services were provided to Spanish-speaking parents. Ms. Parker thanked everyone who attended the Parent Academy. Ms. Parker encouraged everyone to extend the invitation and to spread the word to other parents for the Fifth Annual Parent Academy tentatively scheduled for October 2019.

Angelica Maldonado, Parent Engagement Liaison, provided informational handouts to parents with great resources and professional trainings on how to support and motivate their children at home with homework and with their children's teacher. Ms. Maldonado asked parents to contact their principal for the approval of the registration fee for the following trainings: *2018 CABE Mini-Conference* November 3, at Otay Ranch High School and November 6, *How to get to College* at SDCOE. Ms. Maldonado also recommended the free workshops at Rancho del Rey Middle School on various topics such as Anxiety and Depression (Oct. 22), Negotiation with our youth (Oct. 29); and Depression in adolescents (Nov. 5). Ms. Maldonado is looking forward to visiting more schools and encouraging parents and principals to contact her if there is anything she can do to help.

Anthony Millican, Director of Communications, expressed his gratitude to the principals and school administrators for donating the new translation equipment that will be used to provide better services to Spanish-speaking parents. Mr. Millican also thanked his translating team for their outstanding work.

13. **PUBLIC/ORAL COMMUNICATIONS** - Susan Skala, Chula Vista Educators (CVE) President, thanked everyone for attending these important meetings. Secondly, she recognized and congratulated two District Teachers of the Year: Clear View Teacher, Ms. Melissa Noble, who was one of the top ten finalists, and Rosebank Special Ed. Teacher, Ms. Melissa Moreno, who was one of the five finalists for "County Teachers of the Year". Ms. Moreno will be competing at the state level competition. Ms. Skala added that she is working on finding a way to get parents' feedback on the new Fall Progress Parent Report. Ms. Skala expressed excitement to know that the new Multi-Tiered Systems of Support (MTSS) Director was hired, who will be dedicated to working on the social and emotional learning for the District. Ms. Skala concluded by saying that she is working closely with the District's Bilingual Committee in finding new procedures to provide better services for all English Learners. She reminded everyone to go vote on November 6.

14. **ADJOURNMENT** - The meeting adjourned at 1:47 p.m.

David Bame
DAC Chairperson

Elena Marquez
DELAC Chairperson

Olivia Guerrero
Recording Secretary