

**CHULA VISTA ELEMENTARY SCHOOL DISTRICT  
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN that the Chula Vista Elementary School District of San Diego County, California (“District”), acting by and through its Board of Education (“Board”), will receive up to but not later than **11:30 A.M.**, local time on **January 17, 2024**, sealed bids for: **Bid No. 23/24-18 Network Hardware**.

Each bid must conform and be responsive to this Notice to Bidders, the Information for Bidders, and all other documents comprising the pertinent Contract Documents. All interested parties may obtain a copy of the bid package from the District’s Purchasing Department, 84 East J Street, Bldg. 800, Chula Vista, CA 91910; via email request to Ann-Marie Pering, Manager Purchasing and Publications at [Annmarie.Pering@cvesd.org](mailto:Annmarie.Pering@cvesd.org) ; or may also be downloaded from Form 470 #240007072 on the USAC website, [www.usac.org](http://www.usac.org) . All questions related to this Bid are to be submitted in writing to [Annmarie.Pering@cvesd.org](mailto:Annmarie.Pering@cvesd.org) by **1:00 P.M. on January 8, 2024**. It is the Vendor’s responsibility to ensure they have received all addendums. Addenda will be posted on the District website at [www.cvesd.org/bids](http://www.cvesd.org/bids) .

Bids shall be received in the Purchasing Office, Bldg. 800 of the Chula Vista Elementary School District located at 84 East J Street, Chula Vista, CA 91910 and shall be opened and publicly read aloud at the above stated time and place. Responses must be sealed and clearly marked “**Bid No. 23/24-18**”. Facsimile or electronic copies of the bid will not be accepted. It is the bidder’s responsibility to ensure its bid is received in the Purchasing Department by the date and time specified above. Any bid that is submitted after this date and time shall be deemed non-responsive and returned to the bidder unopened.

The District intends to obtain maximum funding discounts under the Federal Communications Commission’s E-rate program for eligible services and equipment procured as a result of this Bid. Qualified vendors must provide a Service Provider Identification Number (SPIN) and Federal Registration Number (FCC-FRN) with the bid. Vendors must be willing to work within the requirements of the E-rate program and must be able to provide all necessary documentation and apply billing per the terms of the E-rate program.

All forms must be completed, signed, and returned with the bid. The Contract award will be made to lowest overall responsive and responsible bidder, meeting all bid requirements for the total amount of all E-Rate eligible items listed. The District reserves the right to reject any or all bids, to accept or reject any one or more items of a bid, or to waive any irregularities or informalities in the bid or in the bidding process.

The Chula Vista Elementary School District is committed to providing equal educational, contracting and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District’s programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics. (CVESD Board Policy 0410.) The District’s Human Resource Services and Support Office monitors compliance with these anti-discrimination requirements and may be reached at 84 East J Street, Chula Vista, CA 91910, (619) 425-9600, Ext 181340. Any individual who believes s/he has been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District’s Human Resource Services and Support Office.

No bidder may withdraw its bid for a period of sixty (60) days after the date set for the opening of the bids. In the event of identical bids, the Board may determine by lot which bid shall be accepted per Public Contract Code § 20117.

**Cesar T. Fernandez**, Clerk, Board of Education

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