

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
PURCHASING DEPARTMENT, BLDG. 800
84 EAST J STREET
CHULA VISTA, CA 91910

OCTOBER 16, 2019

BID NO. 19/20-4 TRANSPORTATION SERVICES
ADDENDUM NO. 1

The Chula Vista Elementary School District is issuing Addendum No. 1 in response to questions received.

1. The bid does not specifically identify the type of student transportation services needed. Please indicate which of the following transportation services is the district looking to use to augment your own buses: Regular Home to School routes, Special Education Routes, Field Trips or Athletics?
District's response: Regular Home to School and Special Education student services; no field trips.
2. The bid describes an ongoing need for additional transportation resources on an as-needed basis - but does not specify the number of students that will require transportation. Can you provide an estimated range of the number of students that will need rides not provided by your own buses? 1 to 5 Students, 6-10 students, 10-20 students, 20-30 students, 30-40 Students, More than 40 Students?
District's Response: In most situations the service provider will be required to transport one (1) student from Point A to Point B. In some instances, the District may require more than one student (in the case of siblings) to be transferred from Point A to Point B. This would be identified at the time the service is requested. The bid quotation sheet identifies a line item to include an additional rider, if the situation requires such need. With that stated, the District may have multiple students who may require transportation services and may require multiple drivers at the same time.
3. Will these be regular scheduled daily routes or intermittent routes as needed throughout the year?
District's Response: Length of service and frequency depends on the student(s) situation. The length of time and frequency would be identified at time of request and may be altered at any time during the contract to meet the needs of the students.
4. Which of the following types of vehicles do you anticipate being used: School Buses, Charter Buses, Wheelchair Accessible Buses, Wheelchair Accessible Vans, 7-9-Passenger Vans, SUV's or Sedans?
District's Response: It is anticipated that sedans would be utilized in most situations.
5. The annual contract extension rate described on page 8 under "Extension Rates" indicates it cannot exceed (4%) four percent which means an increase could be up to 3.99% each year. However, on page 15 of the bid docs under the category "Renewal

Clause” it shows a max increase of 2% for the 2nd year, 2% for the 3rd year, 3% for the fourth year and 3% for the 5th year. So – are we to follow the former or the latter instruction?

District’s Response: The percentages indicated on Page 15 under the Renewal Clause would be followed.

6. On page 9 of the bid, item #7 under CONTRACT SPECIFICATIONS states **Transportation Operator Requirements:** *The District expects that all bidders, by the act of their bidding, own or lease the equipment that will be provided to transport students, and/or Transportation Operators may only assign, transfer, or subcontract any rights, duties, burdens or obligations under the Agreement with written consent of the District. So . . .*

a. Does this mean a company can submit a bid where they intend to subcontract with a third-party transportation vendor who owns or leases the right vehicle for the job as long as all liability rests with and is covered by the actual bidder?

District’s Response: Yes.

b. If so, what all is entailed in getting written consent to do so by the Chula Vista Elementary School District? **Districts Response: No written consent is needed. By signing the agreement, the vendor acknowledges responsibility for all subcontractor’s rights, duties and obligations under this agreement.**

c. Would the district be interested in also receiving an optional second cost breakdown of the same services offered by independent contractors driving sedans if the costs came in substantially less? **District’s Response: No, based on the responses provided in A and B.**

The District has revised the Contract Specifications for Item #7, “Transportation Operator Requirements” to read:

The District expects that all bidders, by the act of their bidding, own, or lease the equipment that will be provided to transport students. Transportation operators may subcontract the services to an independent contractor but must assume all responsibilities for the services provided by the independent contractor”.

7. Does the District currently outsource student transportation?

District’s Response: Overall student transportation is currently handled by District staff. Due to special circumstances, there has been a growing need for specialized transportation services. The District signed a short-term agreement in October 2019, to cover transportation needs for a few students until this bid is awarded.

8. How many routes does the District expect to outsource?

District’s Response: The number of routes is unknown. The services identified in the bid are being requested on an as needed basis and will be requested when the Districts Transportation Department cannot accommodate the need.

9. The price schedule is limited to transportation rates, will the district need additional services such as wheelchair transportation, student harness, car seats, aides, etc.?

District’s Response: The District will not require car seats, but will require booster seats, if applicable, to comply with California Vehicle Code. The equipment would

be the responsibility of the contractor and the need would be identified at the time service is requested.

10. The amounts requested by the District for insurance are considerably higher than industry standard, according to the California Public Utility Commission (CPUC) for the type of vehicles to be used. Will CPUC insurance amounts satisfy the District's insurance requirements?

District's Response: No, the CPUC insurance amounts will NOT satisfy the District's insurance requirements. The insurance requirements specified in the bid documents will be required of any vendor submitting a bid for these services.

The bid opening will remain as scheduled for Monday, October 21, 2019 at 11:00 a.m. Please make sure your bids are received in the Purchasing Department building 800, 84 East J Street, Chula Vista CA 91910, prior to the date and time specified. Bids received after this time will not be considered for this project.

Please sign below to acknowledge receipt of the addendum and include a copy of the signed document with your bid package.

Company Name

Signature

Printed Name / title

Date