

Business and Noninstructional Operations

BUDGET

Budget Advisory Committee

Membership of the District Budget Advisory Committee may include representatives of each of the following groups:

1. Representatives of bargaining units.
2. Certificated and/or classified staff.
3. Parents/guardians.
4. Representatives of the business community and/or other community members.
5. District and school site administrators.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 9130 - Board Committees)

The committee duties may include:

1. Making recommendations regarding budget priorities.
2. Recommending cost reduction strategies, such as identifying services that may be reduced, made more efficient, or discontinued.

Initial Budget Adoption

On or before July 1 of each year, the Board shall adopt a budget which adheres to the state standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

Before adopting the District budget for the subsequent fiscal year, the Board shall hold a public hearing. The agenda for this hearing shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. (Education Code 42103, 42127, 52062)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

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The Superintendent/designee shall notify the County Superintendent of Schools of the location, dates, and times at which the proposed budget may be inspected as well as the location, date, and time of the public hearing in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing.

Whenever the proposed District budget includes a combined assigned and unassigned ending fund balance that exceeds the minimum recommended reserve for economic uncertainties adopted by the State Board of Education, the District shall provide, for each fiscal year included in the budget, the following information for public review and discussion at the public hearing: (Education Code 42127; 5 CCR 15450)

1. The minimum recommended reserve for economic uncertainties.
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve.
3. A statement of reasons substantiating the need for the combined assigned and unassigned ending balances that are in excess of the minimum recommended reserve.

During the hearing, any District resident may speak to the proposed budget or to any item in the budget. The hearing may conclude when residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)

(cf. 9323 - Meeting Conduct)

The Superintendent/designee shall file the adopted budget with the County Superintendent no later than five days after adoption or by July 1, whichever occurs first. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

(cf. 1340 - Access to District Records)

Budget Review Committee for Disapproved Budgets

If the District budget is disapproved by the County Superintendent for any reason other than disapproval of the District LCAP or annual update to the

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LCAP, the budget shall be reviewed by a budget review committee, unless the Board and County Superintendent agree to waive the requirement and the California Department of Education accepts the waiver. (Education Code 42127)

This committee shall consist of either: (Education Code 42127.1, 42127.2)

1. Three persons selected by the Board from a list of candidates provided by the Superintendent of Public Instruction (SPI), who shall be selected within five working days after receiving the list of candidates.
2. A regional review committee selected and convened by the County Superintendent with the approval of the Board and SPI.

If the budget review committee recommends disapproval of the District budget, the Board may submit a response to the SPI no later than five working days after receipt of the committee's report. The response may include any revisions to the adopted final budget and any other proposed actions to be taken as a result of the committee's recommendations. (Education Code 42127.3)

If the SPI disapproves the District budget after reviewing the committee report and the District response, the Board shall consult with the County Superintendent to develop and adopt, by December 31, a fiscal plan and budget that will allow the District to meet its current fiscal year and multiyear financial obligations. For the current fiscal year, the District shall operate in accordance with the budget adopted by the County Superintendent. (Education Code 42127.3)

Until the District receives approval of its budget, it shall continue to operate either on the basis of the prior year budget or on the basis of the current year unapproved budget as adopted and revised by the Board, whichever budget contains a lower total spending authority. (Education Code 42127.4)

Regulation:

Approved: 05/10/11

Reviewed: 06/19/19

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California