

# Chula Vista Elementary School District



**2019**

## **CONTRACTOR REGISTRATION**

### **California Uniform Public Construction Cost Accounting Act**

#### **What is CUPCCAC?**

The California Uniform Public Construction Cost Accounting Act is under the umbrella of the California Uniform Public Construction Cost Accounting Commission (CUPCCAC) and provides for alternative bidding procedures when an agency performs public project work by contract.

- (a) Public projects of \$60,000 or less may be performed by negotiated contract or by purchase order (PCC22032(a)).
- (b) Public projects of \$200,000 or less may be let to contract by the informal procedures set forth in the Act (PCC22032(b)).
- (c) Public projects of \$200,001 or more shall be let to contract by formal bidding procedures (PCC22032(c)).

In November of each year, participating Districts place an ad in various construction trade journals and a newspaper of general circulation inviting all licensed contractors to submit the name of their firm to the District for inclusion on the District's list of qualified bidders for the following calendar year.

The Chula Vista Elementary School District has completed all the necessary requirements to participate in this alternative bidding process and solicits your firm to register.

**CONTRACTOR REGISTRATION APPLICATION**  
**California Uniform Public Construction Cost Accounting Act**

The Chula Vista Elementary School District has elected to become subject to the California Uniform Public Construction Cost Accounting Procedures. The District is inviting all licensed contractors to submit information for inclusion on the District’s list of qualified bidders for the 2019 calendar year.

Return of this form indicates inclusion of this procedure and includes you on our bidding list for any future projects for the 2019 year.

This notice requires contractors to provide the following information:

- 1) Company Name
- 2) Contact name and mailing address
- 3) Contact phone number, fax number, and email address
- 4) Type of work contractor is interested in performing
- 5) Type of work contractor is licensed to perform
- 6) Contractor’s license class and number
- 7) Department of Industrial Relations Registration Number
- 8) **Copy of IRS Form W9**

Company Name	Phone No. (    )	Fax No.(    )
Address	Contact Name	
City, State, Zip	Email Address (We use email to contact you for new \$45K-\$175K projects)	
Type of Work	License Classification(s)	License No.
DIR Registration No. (Required for any prevailing wage work over \$1,000, See SB854):		

Information should be sent to:

Ann-Marie Pering, Manager, Purchasing, Publications & Warehouse  
 Chula Vista Elementary School District  
 84 East J Street, Chula Vista, CA 91910  
 Fax: 619-426-7981  
 E-Mail: [annmarie.pering@cvesd.org](mailto:annmarie.pering@cvesd.org)

Questions? Call Purchasing at 619-425-9600 ext. 1480

The Chula Vista Elementary School District may create a new contractor’s list effective January 1<sup>st</sup> of each year and may include any contractor’s name it desires on the contractors list, but must include, at a minimum, all contractors who have properly provided the School District with the required information, either during the calendar year in which the list is valid or during November or December of the prior year. The list will automatically include all contractors who submitted one or more bids to the School District during the preceding year. A contractor may have their firm added to the School District’s contractors list at any time by providing the required information.